

**INTERLIBRARY LOAN**

- A. The School District of New London libraries are members of the Fox Valley Library Council. Thus, the School District uses the Fox Valley Library Council's Interlibrary Loan Policy as adopted on May 18, 1979 and last updated April 14, 2000.
1. **Definition:** Interlibrary loans are transactions in which library materials are made available by one library to another.
  2. **Scope and Purposes of the Loan:** Library material may be requested as loan or as photocopy FROM another library. Interlibrary loans should be no substitute for the development of adequate collections based on the needs of the service areas represented in the participating libraries and library systems.
  3. **Responsibility of Borrowing Libraries:** The borrowing library shall make every effort to exhaust its own resources before resorting to interlibrary loans. The lending library reserves the right to refuse to lend the types of material that the borrowing library will not lend to other libraries.
  4. **Responsibility of Lending Libraries:** The lending library shall practice as liberal and unrestrictive a policy as possible in interlibrary loans, with due consideration to the interest of the primary clientele.
  5. **Copyright Compliance:** Interlibrary loans shall comply with the current copyright regulation and/or licensing and contracting agreements.

ADOPTION DATE: March 8, 2004

REVISION DATE(S):

REVIEW DATE(S):

CROSS-REFERENCE: Administrative Guideline

LEGAL REFERENCE: